

FORKS TOWNSHIP, NORTHAMPTON COUNTY
Board of Supervisors

1-05-2026

Minutes

A work session of the Forks Township Board of Supervisors was held on Monday, January 5, 2026, at the Forks Township Municipal Building, Easton, PA. Chairman Turner opened the meeting at 6:49pm immediately following the reorganization meeting.

BOARD MEMBERS:

Dean Turner, Chairman
Amy Blum, Vice-Chairman
John O'Neil, Secretary/Treasurer
Ty Corallo, Member
Derek Hughes, Member

IN ATTENDANCE:

Lisa Pereira, Township Solicitor
Donna M. Asure, Township Manager

Supervisors' Comments:

D. Turner, Chairman – none

A. Blum - Vice-Chairman – none

J. O'Neil, Sec't/Treasurer – none

T. Corallo - none

D. Hughes – none

Announcements: none

Public Comment: (non-agenda items) – none

Treasurer's Report –

J. O'Neil reported that the township's outstanding debt is \$1,552,000.00.

J. O'Neil made a motion, seconded by T. Corallo, to approve/ratify the following online/ACH payments

- AFLAC - \$ 250.92 (12-24-25)
- BMO Autopay date of 1-4-26
- Utility Fund-\$136,712.66
- General Fund-\$8,587.18
- Department PCards-\$3,499.59

All in favor. Motion carried.

J. O'Neil made a motion, seconded by A. Blum, to approve vouchers payable received through December 30, 2025, in the amount of \$ 88,701.49; Real Estate Fund - \$ 37,212.54; Utility Fund - \$ 6,258.08; Utility Capital Fund - \$ 14,365.96; State Liquid Fuels Fund - \$ 636.00. All in favor. Motion carried.

FORKS TOWNSHIP, NORTHAMPTON COUNTY
Board of Supervisors

1-05-2026

J. O'Neil made a motion, seconded by D. Hughes, to ratify the gross payroll for the pay period ending December 28, 2025, in the amount of \$ 190,504.77. All in favor. Motion carried.

Purchase Orders –

J. O'Neil made a motion, seconded by T. Corallo, to approve PO #3512 to Nazareth Ford for the repair of the 2013 Ford F-450 fire vehicle in the amount of \$ 6,240.02. Under discussion, A. Blum would like to see that we get quotes for this type of work. There are local vendors that do fine work that should be considered. She would like to make sure that quotes are received and available to the board. D. Asure explained that most of the work for vehicles is done by our in house mechanic who is very frugal. He sends vehicles out only when it is necessary. All in favor. Motion carried.

J. O'Neil made a motion, seconded by T. Corallo, to ratify PO #3513 to Infradap for the purchase of 10 desktop computers as part of the refresh program, in the amount of \$15,697.56 to be paid from the 2025 budget. Under discussion, A. Blum asked whether there were quotes received for this purchase since it is over the limit. D. Asure explained that \$5,000 of the quote is for professional services to set up the devices. The balance is for the purchase. We do compare prices from other vendors when looking to purchase all items. A. Blum stated she understood but wants to make sure that quotes are received to get the best price. All in favor. Motion carried.

OLD BUSINESS

Minutes

T. Corallo made a motion, seconded by J. O'Neil, to approve the minutes of the December 22, 2025, special meeting of the board of supervisors. Solicitor Pereira advised that the two new board members could not vote on this action as they were not yet supervisors. A. Blum stated that she will then need to abstain and submit a written explanation based on what she learned at PSATS. Solicitor Pereira stated that in this case, for minutes that occurred when the individual was not yet an elected official, there would be no need for a written explanation of abstain. That would normally be used to explain a conflict. Roll Call Vote: A. Blum, abstain; T. Corallo, yes; D. Hughes, abstain; J. O'Neil, yes; D. Turner, yes. Motion carried.

NEW BUSINESS –

ZOOM access for meetings –

A. Blum asked that this be placed on the agenda for discussion. She believes the township should consider using ZOOM for residents to have the ability to view meetings. This would lead to transparency of the boards' actions. T. Corallo stated that he prefers people to come in person to the meetings. J. O'Neil agreed with that. D. Hughes stated that if a resident has a question they should come to a meeting. D. Turner stated he also prefers face to face when discussing issues. The board discussed the pros and cons of ZOOM meetings, to allow comments or not to allow comments, and broadcast only options. It would have to be monitored as there would need to be control over what visuals were showing from those attending via ZOOM. The township manager will research options and report back to the board.

Meeting reports –

A. Blum stated that she had asked this also be on the agenda. She would like the reports from the departments that the board receives to be a permanent part of the minutes. She feels people would like to know that the fire company responded to so many calls, etc. She feels this will add transparency. J. O'Neil suggested that this information be placed in the quarterly newsletter. In discussion it was asked if this information could be placed on the website. D. Turner stated that perhaps the reports could be reviewed by the board over the next few months to get a sense of what is included in the reports and see if there is a way to get the important information out to the residents.

FORKS TOWNSHIP, NORTHAMPTON COUNTY
Board of Supervisors

1-05-2026

Matt Menkowski – 1140 Vera Drive stated that the board needs to be careful as to what they put out on the internet.

The board will continue this discussion moving forward.

Steve Fanicase – 2863 Lenape Way – stated that during the last few winter storms there have been issues with clearing several roads in Riverview West such as Shieffield and Farmstead. He understands that some roads have not yet been turned over to the township but would like to know who is responsible for these roads as it seems to go back and forth. The manager will look into this. The board asked how we make the developer accountable. L. Pereira stated that the maintenance of the roads is clearly defined in the developer's agreements. Zoning can issue letters of violation in these instances.

Having no further business, J. O'Neil made a motion, seconded by D. Hughes, to adjourn the meeting at 7:19pm. All in favor. Motion carried.