

**FORKS TOWNSHIP
BOARD OF SUPERVISORS
Northampton County, Pennsylvania**

**REGULAR MEETING
June 21, 2018**

MEETING GENERALITIES:

The Forks Township Board of Supervisors met in a Regular Meeting at the Municipal Building, 1606 Sullivan Trail, Easton, Pennsylvania on his date with the Pledge of Allegiance.

Board Members present were:

Erik Chuss, Vice Chairman
Ed Moore, Supervisor
Dan Martyak, Suprvisor
Robert Egolf, Secretary/Treasurer

Others Present:

Steve Kramer, Public Works Director
James Farley, Finance Director
Wendy Nicolosi, Solicitor
Township Engineer
Barb Bartek, Human Resource Manager
Chuck Gallagher, Fire Chief

Absent:

Rachel Sulzbach, Parks & Recreation Director
John O'Neil, Chairman
John V. Cornell, Township Manager
Greg Dorney, Police Chief
Chuck Gallagher, Fire Chief

A moment of silence was observed in honor of David Huff, a previous Supervisor and Recreation Board member, who passed away last Saturday.

APPROVAL OF MINUTES OF THE PREVIOUS BOARD MEETINGS:

Minutes of May 17, 2018 Regular Meeting –

- No corrections
- Motion made by Mr. Egolf to approve minutes, seconded by Mr. Moore
- **Voted 4 with 1 absent**

Minutes of June 7, 2018 Workshop Meeting -

- Correction on Page 2, bottom of page where it says MultiGrant opportunities, term should be *when we approved the Streetscape*.
- Motion made to approve minutes and seconded - **Voted: 4-0**

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Any public comments for non-agenda items: No comments

Supervisor comments: Mr. Moore commented on how great the town looks. Compliments to the township staff.

Planning Commission:

Dean Turner, Planning Commission – 1) We approved Penns Ridge Phase 13 & 14 which will be coming your way. There are some legal issues surrounding the project. 2) There will be no Planning Commission Workshop on Tues, June 26th.

Recreation Board:

Rachel Sulzbach, Recreation: Absent

FBA:

Erik Chuss – I attended the June 13th meeting held at TWI Technologies on Young's Hill Road.

Major highlights are

- We are looking at the website, we are not happy with the current website provider and the support we've been getting from them. FBA looking at other alternatives. A new person who jointed the Board, Charles Castano, a PC doctor among several of his other businesses, and he'll be helping lead the work on that.
- Looking to updating the Welcome to Forks sign with the new Forks Business Association logo.
- There are some internship opportunities from an organization, I believe is FE Foundation, there is more information on there if anyone knows of any internships. People looking for internships, they will help place the interns and pay them on behalf of the company or organization who hire them.
- They are looking at planning another State of the Township event, possibly in September, and the topic may be Opioid Epidemic, a little more in-depth analysis.
- Next ____ event they are looking at October 17th possibly at Country Meadows.

I will add one other item - I was asked to go down to support the Easton Area Chamber Awards ceremony at the State Theatre last Thursday. I went on behalf of Forks Township. Sam's Bagel was recipient of the Pride of Forks. Very nice ceremony.

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Treasurer's Report:

Bob Egolf, Secretary/Treasurer read report

Total Outstanding Debt.....\$7,335,000.00

	<u>6/5/2018</u>	<u>6/21/2018</u>
General Fund	\$ 156,249.20	311,236.56
Real state Tax	\$ 230,611.26	
Capital Improvement ..		
State Liquid Fuels	\$ 12,926.23	7,970.09
Sewer Tap-in	\$ 380,000.00	
Escrow Fund		\$ 38,141.50
Utility Fund	\$ 17,818.58	149,692.51

Motion made by Mr. Egolf to approve the June 5, 2018 payment; motion was seconded

Vote Called: 4-0

Motion made by Mr. Egolf to approve the June 21, 2018 payment; motion was seconded

Vote Called: 4-0

No discussion – All in favor

OLD BUSINESS

1. Automated Red-Light Enforcement Resolution #2018-06-21

Mike – This is to authorize the Township Manager as the point of contact for the application for this grant, the Automated Red-Light Enforcement Grant.

Dan Martyak, Suprvisor - What does Automated Red Light Enforcement mean?

Mike – Not sure what the full scope is. John has been working with Christine Norwood of our office on the scope of this grant.

Mr. Chuss - Is there a motion to approve the Automated Red-Light Enforcement Resolution 2018-06-21? -

Mr. Egolf approved and seconded by Mr. Martyak

No further discussion or questions

Vote 4-0, Mr. Moore, Mr. Martyak, Mr. Egolf and Mr. Chuss

2. Uhler Road and Sullivan Trail Intersection Improvement Resolution #2018-06-21-1

Mike – Have resolution for signature and we'll hold the form until we are satisfied with the plans.

Mr. Chuss – This is for a right turn signal and a traffic light relocation along Uhler Road. South bound on Sullivan Trail. From Stockertown a right-hand turn lane.

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2. Uhler Road and Sullivan Trail Intersection Improvement Resolution #2018-06-21-1(cont.)

Mr. Chuss - Is there a motion to approve the Resolution 2018-06021-1 - Mr. Moore approved and seconded by Mr. Martyak

No further discussion or questions

Vote 4-0; Mr. Moore, Mr. Chuss, Mr. Egolf and Mr. Martyak

3. Bartolacci Zoning Challenge Hearing

Wendy Nicolosi, Solicitor – That has been continued for 2 reasons. 1) Their Planner was on vacation this week and 2).They would like to present to the entire Board, since they have a lot of professionals and information they want to get out. Since Mr. O’Neil was not here they would like to continue it until next month.

DEPARTMENT REPORTS

Township Manager – John Cornell, - No report

Finance Director - Jim Farley, - Report is on drive. They are wrapping up their audit and should have an electronic copy by early July. We’ll then start working on the forecast by end July.

Human Resources – Barb Bartek, Report on drive. It is separated into Healthcare, Meetings, Training and Personnel.

Mr. Chuss We do have the position for Accounts Payable being advertised.

Barb – Yes Utility and Billing Clerk and an upcoming a retirement date in early September. We have 10 to date.

Public Works – Steve Kramer, - Report on the drive. We’ve had an influx of sink holes the last 2 weeks plus another one this afternoon. Busy with sink holes and picking up lost dogs. 6 dogs in the last 3 weeks.

Zoning Dept – Tim Weis, - Report on the drive. Mavis Tires is being constructed and doing some road improvements for a turning lane.

Recreation – Rachel Sulzbach, - Absent

Police Chief – Greg Dorney, - Absent

Fire Chief – Chuck Gallagher, - Absent

Engineer – Mike, - No report.

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DEPARTMENT REPORTS(cont.)

Solicitor – Wendy Nicolosi, - Not exactly a report, but a minor matter. In preparing some things to discuss with the Planning Commission at the last meeting, I pulled our Ordinance related to the origination of the Planning Commission. It reads *the Planning Commission should comprise of 5 members who shall be appointed*. The Planning Commission consists of 7 members. I would like authorization to update our ordinance.

This is the only update and due to the cost of making the one change, it was decided to wait until another ordinance change is presented and then make the changes.

Meeting adjourned 7:26pm

Final minutes 6/27/18 scripted by L Nicusanti