

FORKS TOWNSHIP - BOARD OF SUPERVISORS Northampton County, Pennsylvania
REGULAR MEETING. - February 21, 2019

MEETING GENERALITIES:

The Forks Township Board of Supervisors met in a Regular Meeting at the Municipal Building, 1606 Sullivan Trail, Easton, Pennsylvania on his date with the Pledge of Allegiance.

Board Members present were:

John O'Neil, Chairman
Dan Martyak, Vice Chairman
Erik Chuss, Secretary/Treasurer
Ed Moore, Supervisor

Others Present:

John V. Cornell, Township Manager
Tim Weis, Building & Zoning Officer
Steve Kramer, Public Works Director
James Farley, Finance Director
Wendy Nicolosi, Solicitor
Sean Policelli, Township Engineer
Greg Dorney, Police Chief

Absent:

Robert Egolf, Member
Rachel Sulzbach, Parks & Recreation Director
Barb Bartek, Human Resource Manager
Chuck Gallagher, Fire Chief

SUPERVISOR COMMENTS: Board of Supervisor Chairman John O'Neil announced the Board had received a letter of resignation from Supervisor Robert Egolf. Each member then shared comments of their time on the Board with Bob. It was agreed Bob was a mentor and provided an example of service to the Township and community. John O'Neil noted Bob included in his letter the uncashed checks he had received during his absence and suggested they be used to promote refrigerator magnets for medical notifications. Then by way of motion, vote all in favor the Board accepted the resignation vote all in favor. At this time Solicitor Nicolosi explained the Board now had 30 days to fill the position. Following discussion, it was agreed the Township Manager would advertise the position, the existing planning commission, recreation board and zoning hearing board members would be notified of the vacancy. Also, it was agreed interviews would be held at the March 7th, 2019 Work Session and the goal would be to make an appointment by March 21, 2019.

APPROVAL OF MINUTES OF THE PREVIOUS BOARD MEETINGS:

Minutes of January 7, 2019 Re-organization meeting –

- Mr. Chuss made motion accept and to approve the reorganization minutes; seconded by Mr. Martyak; vote all in favor.

Vote called: 4-0

Minutes of January 17, 2019 Regular Meeting

Chairman John O'Neil called for a motion to accept corrections and approve the January 17, 2019 minutes. Being no corrections by way of motion by Mr. Ed Moore, second by Dan Martyak, and vote aye by Mr. Chuss , Mr. O'Neil abstained because he was absent. Motion carried.

Vote called: 3-0

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Minutes of February 7, 2019 Work Session

Chairman O’Neil then called for corrections and a motion to accept the minutes of February 7, 2019. Being no corrections by way of motion by Mr. Ed Moore, second by Dan Martyak, and vote aye by Mr. Chuss , Mr. O’Neil abstained because he was absent. Motion carried.

Vote 3-0

INVITED GUESTS

- **Planning Commission:** nothing to report.
- **Recreation Board:** –Rachel was absent, no report.
- **Forks Business Association (FBA):** Mr. Cornel noted the Forks Business Association meeting had been cancelled due to inclement weather.

Treasurer’s Report: Mr. Erik Chuss

Secretary Treasurer Erik Chuss then presented the bills for February 2019.

Total Outstanding Debt.....\$7,030,000.00

	<u>2/05/2019</u>	<u>2/21/2019</u>
General Fund\$	218,789.24	323,508.87
Real state Tax\$	897.08	
Capital Improvement.....\$		
Recreational Capital\$		
State Liquid Fuels\$	19,307.54	42,612.52
Sewer Tap-in\$		
Escrow Fund\$	16,479.41	22,163.26
Utility Fund\$	78,157.73	78,859.38

Supervisor Erik Chuss made a motion to approve the **02/05/2019** payments; seconded by Mr. Moore

Vote Called: 4-0

Supervisor Erik Chuss made a motion to approve the **02/21/2019** payments; seconded by Mr. Moore

Vote Called: 4-0

OLD BUSINESS

1. Proposed Vehicle Code Amendment Ordinance #359.

Wendy Nicolosi, Solicitor -This is the township’ ordinance to restrict truck access on portion of Padula and Glover Roads. It has been properly advertised and we are looking to pass this ordinance tonight. This is an amendment to the current township’s vehicle code. It’s amending Chapter 195. Mr. Pollicelli noted this was the result of a traffic analysis.

Chairman O’Neil called for a motion, Mr. Moore so moved; seconded by Mr. Chuss; Mr. Moore aye; Mr. Chuss aye; Mr. Martyak aye and Mr. O’Neil aye.

Vote called – 4-0

2. Additional EMA Coordinator appointment:

Township Manager Cornell explained the Board had appointed Chuck Chapman EMA Coordinator and Tim Weis Assistant Coordinator at the re-organization meeting. Since then Mr. Chapman has requested an additional appointee Mr. Brian Weis.

By way of motion by Erik Chuss, seconded by Ed Moore, Chairman O'Neil called for a roll call vote: Mr. Martyak aye, Mr. Chuss aye, Mr. Moore aye and Mr. O'Neil voted aye.

Vote called 4-0

3. Litigation Settlement Agreement consideration

Solicitor Wendy Nicolosi explained at the direction of the court the Township had been in negotiations to resolve the litigation on the lawsuit between the township, architect and contractor. She announced, a court stipulated agreement had been reached she was seeking a motion to sign the stipulation. Mr. O'Neil thank Mr. Chuss, staff and counsel for their efforts. In addition, Mr. Chuss, shared no one on this Board had voted for the project but was tasked with resolving it. Chairman O'Neil called for a motion, moved by Mr. Chuss and seconded by Mr. Moore. Roll call vote; Mr. Martyak aye, Mr. Moore aye, Mr. Chuss aye, and Mr. O'Neil voted aye.

Vote 4-0

4. Stockertown Sewer Agreement Ordinance

Solicitor Nicolosi requested the Board authorize the advertisement of an ordinance to create an intermunicipal agreement with Stockertown Borough to sell 86,500 gallons per day at a rate of \$10.05 sewer capacity through the Easton area Joint Sewer Authority. Following discussion by way of motion by Chairman John O'Neil seconded by Erik Chuss and roll call vote; Dan Martyak aye, Ed Moore aye, Erik Chuss aye and Chairman O'Neil voted aye the motion passed.

Vote 4-0

5. MS-4 Pollution Reduction Plan Design (PRP) services discussion

Township Engineer Sean Polocelli provided an overview of the DEP mandated PRP project. Sean projected a \$42,000.00 design cost and a projected \$160,000.00 construction cost. Following discussion, the Board agreed to discuss the matter at the future work session. And Sean was requested to provide additional explanation on how the project design and construction cost were derived. No formal action was taken.

Bartolacci Zoning Challenge Hearing:

Solicitor Nicolosi explained this is continued until March 21, 2019 to hear the zoning challenge for apartments at tax parcels J8/18/7, J9/8/6, J9/8/7 and J8/20/3.

DEPARTMENT REPORTS

Township Manager – John Cornell, - Report in packet. Highlighted the spotted lantern fly efforts..

Finance Director - Jim Farley, - Report on drive

Human Resources – Barb Bartek, - Absent – no report

Public Works – Steve Kramer, - Absent - Report on drive.

Zoning Dept – Tim Weis, - Report on drive.

Recreation – Rachel Sulzbach, - Absent - Report on drive.

Police Chief – Greg Dorney, - Report on drive.

Fire Chief – Chuck Gallagher, - Not Present, Report on drive.

Engineer – Sean Policelli, - Sean provided an update on the Frutchie Hill Road swale permitting with DEP>

Solicitor – Wendy Nicolosi – Nothing

Meeting adjourned 8:45 pm

Minutes prepared by John V Cornell without benefit of recordation.