

FORKS TOWNSHIP, NORTHAMPTON COUNTY, PENNSYLVANIA

BOARD OF SUPERVISORS REGULAR MEETING

JUNE 20, 2019

MEETING GENERALITIES:

The Forks Township Board of Supervisors met in a Regular Meeting at the Municipal Building, 1606 Sullivan Trail, Easton, Pennsylvania on this date at 7:00 pm with the Pledge of Allegiance.

Board Members present were:

John O'Neil, Chairman
Erik Chuss, Secretary/Treasurer
Tim Hughes, Supervisor
Dan Martyak, Vice Chairman

Others Present:

Tim Weis, Building & Zoning Officer
James Farley, Finance Director
Rachel Sulzbach, Parks & Recreation Director
Lisa Pereira, Solicitor
Sean Policelli, Township Engineer
Greg Dorney, Police Chief
Stephen Kramer, Public Works Director
Eva M. Hewitt, Recording Secretary

Absent:

Brian Frey, Supervisor
John V. Cornell, Township Manager
Barb Bartek, Human Resource Manager
Chuck Gallagher, Fire Chief

SUPERVISOR COMMENTS:

Supervisor position – prior to meeting, Tim Hughes was sworn in and will be in this position until January 1, 2020 – then the newly elected person will start January 1, 2020 and finish out Mr. Moore's term.

APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS:

Minutes of May 2, 2019 – work session; May 16, 2019 regular meeting; June 6, 2019 work session

Mr. John O'Neil made motion accept and to approve the minutes May 2, 2019; May 16, 2019; and June 6, 2019 second by Eric Chuss and Dan Martyak; vote all in favor.

Vote called: 3-0

Corrections to May 2, 2019 – reword section one; May 16, 2019 – Mr. Moore position on ballot for November election, candidates through 2022, Brian Frey as Supervisor; June 6, 2019 – Brian Frey as Supervisor, page 1 misspelling Aircraft-Halo, page 5 developer Paul Newlin

Mr. John O’Neil made motion accept and to approve the May 2, 2019; May 16, 2019; June 6, 2019 second by Erik Chuss and Dan Martyak; vote all in favor.

Vote called: 3-0

There will be no workshop on Thursday, July 4, 2019. The regular meeting will be held on July 18, 2019.

PUBLIC COMMENTS

1. Jack Schaefer – 2105 Treeline Drive, 34 years resident – water issue in swale, bugs and mosquitos are terrible. Steve/Public Works as looked at issue, once the weather cooperates then Township will handle. There is a question as to whether or not this is the Township property.
2. Pete Perchman – 48 years resident – 2100 Treeline Drive – easement previously approved

INVITED GUESTS

1. Planning Commission – Dean Turner, Bakerly; Conroy Place-time extension-has been table; Innovative Office Product-expansion; Board of Supervisor quarterly meeting (2 workshop meetings and 2 regular meetings)
2. Recreation Board - none
3. FBA Report – met on Wednesday June 13, 2019 – Sue Olbrecht term is done; Leona Martin new member; Plastic Band proposal finalized done; Chris Fischer new Board member; Halo event on Wednesday; Easton Awards Chamber of Commerce Country Meadows no meeting in July.

Treasurer’s Report: Mr. Erik Chuss

Secretary Treasurer Erik Chuss then presented the bills for June 2019.

	Total Outstanding Debt....\$7,030,000.00	
	<u>6/5/19</u>	<u>6/20/19</u>
General Fund	317,227.09	267,472.79
Real Estate Tax	81,498.97	
Capital Improvement		4,656.33
Recreational Capital		
State Liquid Fuels	3,795.10	8,279.08
Sewer Tap-In		
Escrow Fund	2,141.76	24,373.38
Utility Fund	511,585.95	96,355.86

Secretary Treasurer Erik Chuss made a motion to approve the 6/5/19 payments; seconded by Mr. O’Neil – all in favor

Vote Called: 3-0

Secretary Treasurer Erik Chuss made a motion to approve the 6/20/19 payments; seconded by Mr. O'Neil

Vote Called: 3-0

OLD BUSINESS

1. Public Service Recognition –

Bob Egolf – retired Supervisor after 11-1/2 years - Chairman O'Neil presented a clock to him from the Township.

Ed Moore – Supervisor – resigned after 6 years of service – Chairman O'Neil presented a clock to him from the Township.

Judy Arnold – Township Recreation Board – plaque will be mailed to her

Robert Donelson – Planning Commission – plaque will be mailed to him

Carl Dicker – Planning Commission – plaque will be mailed to him

2. Planning Commission appointment consideration – Richard Margoto Jr. appointed Chairman O'Neil - Motion and approved

Vote 4-0

3. Conditional Use Hearing drive through restaurant –

Bill Colby – conditional use approval needed for Starbucks with drive thru

Paul Newlin – Member of Cedarwood Property LLC; 1900 sq.ft. proposed space Starbucks; hours 5:30 am – 9:30 pm, Sunday-Saturday, 20 people to be hired, 6/shift, 3/small shifts; still need to complete traffic study completed by Penndot; waiting for conditional use to be approved; there will be a few seats outside; lease has been signed by Starbucks (300x235). Jeremy Hoagland, Engineer will testify on plans.

Chairman O'Neil, Motion for approval of conditional use driveway

Vote 4-0

Another proposal for sit down restaurant with drive thru.

4. Pheasant Ridge Phase IV Completion default discussion –

5 acres of land – recreation workshop item - Board of Supervisors.

Steve/Public Works, develop Willow Road Fox-roads are unfinished; issue with street lights; map on drive; letter of credit for work before winter pay out with in days by bank; 3 year houses were done since 2016

Motion to start process of credit by Chairman O'Neil, second by Martyak

Vote 4-0

All members approved

DEPARTMENT REPORTS:

Township Manager – John Cornell – absent.

Finance Director – Jim Farley - Report on drive.

Human Resources – Barb Bartek – absent.

Public Works – Steve Kramer – Report on drive; remove tree due to safety – Meadow Lane

Zoning Dept – Tim Weis – none

Recreation – Rachel Sulzbach – Report on drive

Police Chief – Greg Dorney – Report on drive

Fire Chief – Chuck Gallagher – absent

Engineer – Sean Policelli – resident Treeline Drive

Solicitor – Lisa Pereira – July 18, 2019 – continue of amendments

Meeting adjourned 9:00 pm

Minutes prepared by Eva M. Hewitt with benefit of recordation.