

**FORKS TOWNSHIP
BOARD OF SUPERVISORS
Northampton County, Pennsylvania**

**REGULAR MEETING
April 19, 2018**

MEETING GENERALITIES:

The Forks Township Board of Supervisors met in a Regular Meeting at the Municipal Building, 1606 Sullivan Trail, Easton, Pennsylvania on his date with the Pledge of Allegiance.

Board Members present were:

John O'Neil, Chairman
Erik Chuss, Vice Chairman
Ed Moore, Supervisor
Dan Martyak, Supervisor

Others Present:

John V. Cornell, Township Manager
Steve Kramer, Public Works Director
James Farley, Finance Director
Rachel Sulzbach, Parks & Recreation Director
Wendy Nicolosi, Solicitor
Sean Policelli, Township Engineer
Barb Bartek, Human Resource Manager
Chuck Gallagher, Fire Chief
Tim Weis, Building & Zoning Official
Greg Dorney, Police Chief

Absent:

Robert Egolf, Secretary/Treasurer

APPROVAL OF MINUTES OF THE PREVIOUS BOARD MEETINGS:

Minutes of March 15, 2018 and April 5, 2018

Do not have minutes for March 15, 2018 and just received April 5, 2018 minutes

Motion made to table both minutes until next meeting

Voted: 4-0

Any public comments for non-agenda items: No comments

Supervisor comments: Students were welcomed to the meeting

Planning Commission:

Tim Weiss, Building & Zoning Official:- The next Workshop Planning Commission will be working on sidewalks and curbing. Last item in pipeline is the Penn's Ridge phase 13 & 14 the last phase of that project.

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Recreation Board:

Rachel Sulzbach, Recreation: Board met on April 16, 2018 nothing new to report

FBA:

Last week was the State of Township by Forks Township at Riverview. It was well attended and that concluded their meeting. Next meeting will be next month.

Mr. Chuss thanked all the managers who participated from the township and Damon from Gilmore & Associates. It was a positive event, raised money for the FBA and provided useful information for the businesses in the township. Also, April 13, 2018 was FBA's Casino Night, the biggest event of the year and was held at the Palmer Legion. Approximately 75-100 people attended, good food and nice time. Should have a report at next meeting how well they did.

Inaugural opening of the French Bakery at end of May. Grand Opening of Children's Dentistry and Lesson Center coming up in May.

Treasurer's Report:

In absence of Bob Egolf, Secretary/Treasurer; Township Manager John Cornell read report

Total Outstanding Debt.....\$7,335,000.00

	<u>4/5/2018</u>	<u>4/19/2018</u>
General Fund	\$ 142,645.39	896,593.26
Real state Tax	\$ 2,878,813.67	
Capital Improvement	\$	
State Liquid Fuels	\$ 18,238.97	8,900.33
Sewer Tap-in	\$	44,665.44
Escrow Fund	\$ 75,232.32	577,732.66

John O'Neil made a motion to approve the April 5, 2018 payment; seconded Ed Moore

Vote Called: 4-0

John O'Neil made a motion to approve the April 19, 2018 payments; seconded Erik Chuss

Vote Called: 4-0

OLD BUSINESS

1. Zoning Hearing Board and Recreation Board of Appointment Consideration

The Recreational Board candidate backed out. Make a motion for appointment of Adrian Cousins, who interviewed with the township twice, to the Zoning Hearing Board. Resolution 180419-1 is to appoint Adrian Cousins to Forks Township Hearing Board to serve the remaining terms of Paul DeJulio which expires on December 31, 2021.

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OLD BUSINESS

1. Zoning Hearing Board and Recreation Board of Appointment Consideration (cont.)

Mr. Chuss made motion to approve Resolution 180419-1 to appoint Adrian Cousins to the vacant Zoning Hearing Board position; seconded John O'Neil

Vote called: 4-0

Follow up on vacancy on Recreation Board. Re-advertise and find another candidate.

2. Sullivan Park Apartments approval consideration

Tony Ganguzza reviewed the plan layout of the project, units, landscaping and parking. Filed for minor modifications of MPDF permit for the whole site and should be in hand next couple of weeks. Seeking preliminary and final approval from the board this evening. Received waiver of recommendation from Planning Commission for the particular waiver request for preliminary and final. Two other minor waivers we're seeking, which should be part of your approval consideration. They are topographic information and geological information. Prepared to resolve all issues outstanding.

Mr. Chuss discussed his concerns for delaying approval due to safety issues with regards to the township's fire truck needing repairs. Mr. Ganguzza noted everything has been done to accommodate the residents and complied with township requirements and would like the Board for final approval.

Motion to approve with questions; seconded.

There was a discussion of what a month delay would affect making final approval.

Asked if any additional public or further board comments – None

Voted to for final approval: 3-1 (Nay vote Mr. Chuss)

3. Park House lease consideration

Board reviewed items that would be part of the lease and what the township is responsible to do. The lease will be for one year and is ready to be signed.

Rachel Sulzbach suggested the Historical Society notify the resident before utilizing the garage. Resident doesn't have access to garage but should be notified out of courtesy.

Motion to approve a lease to start June 1, 2018 through May 31, 2019

Motion made to approve the lease; seconded Dan Martyak

Vote called – 4-0

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4. Stockertown 537 Plan Resolution 180491

Engineer on behalf of Stockertown and began discussions to interconnecting to Forks Township waste water treatment lines that end up at the Easton Authority. Through this process we will be selling EDU capacity to Stockertown and they will eliminate their waste water treatment plant.

Motion was made; seconded

Discussion: How is it known if they exceed the rate of flow. DEP has actual standards and are protected.

Concerns about construction and repairs. There will be a maintenance agreement with Stockertown.

No public comment

Vote called: 4-0

5. Bartolacci Zoning Challenge Hearing

Wendy Nicolosi, Solicitor – That matter has been continued until May 17, 2018

DEPARTMENT REPORTS

Township Manager – John Cornell, - We did submit on March 30th for the Multimodal grant for the street skate. In addition to that we were notified the County is putting out a grant for community planning, projects, which they already invested \$25,000 into our project, and met with the County representative and working on preparing the next application.

Another item - the County was to do away with Casino grant we utilized to purchases cars. County has notified municipalities that would normally get that every other year grant, that we are now eligible for a \$31,000 grant. Not sure about the future.

Follow up on the Farmer's Market worked through zoning, the Municipal Building area meets and complies with zoning, but different events in the area would utilize to much parking. Reached out to Mr. Bartolacci and put the famer and Mr. Bartolacci together and looks like it will happen nearby.

Finance Director - Jim Farley, - My report is on Finance Drive. Update on computer discussion at last meeting. I worked with Mr. Dooley past couple of weeks and we have updated all the users and cleaning up to make sure all the right people are ready. Mr. Dooley will quote us 2 different prices, based on our clean up, board members and rest of the township.

Human Resources – Barb Bartek, - Article "What is the Role for Human Resources" for the Board to read. It was prepared for the Chamber last week but there was no time slot for the article.

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Public Works – Steve Kramer, - Report is on the drive.

DEPARTMENT REPORTS

Zoning Dept – Tim Weis, - Issuing a lot of swimming pool permits. Report on drive.

Supervisor asked if there was an updated report of departments and percentage of complete. Tim will run a report.

Recreation – Rachel Sulzbach, - Report in the packet. There were over 300 kids at the Easter Egg Hunt probably the largest turnout.

Police Chief – Greg Dorney, - Report on the drive

Fire Chief – Chuck Gallagher, - Report on the drive. Question what's the status of the fire truck repair. Truck is functional waiting for one part to be shipped.

Engineer – Sean Policelli, - Road closure at Frutchey Hill, report will be out next week.

Solicitor – Wendy Nicolosi, - Few developers agreements to be signed and need a brief Executive Session regarding a litigation matter.

One announcement - Tuesday, April 24, 2018 at 6:30 at Country Meadows, the International Rotary Club will hold Kick-off Meeting to get support in the Township.

Meeting Adjourned, 7:39 pm

Final minutes 4/25/18 scripted by L Nicasanti