

**FORKS TOWNSHIP, NORTHAMPTON COUNTY, PENNSYLVANIA**

**BOARD OF SUPERVISORS REGULAR MEETING**

**JULY 18, 2019**

**MEETING GENERALITIES:**

The Forks Township Board of Supervisors met in a Regular Meeting at the Municipal Building, 1606 Sullivan Trail, Easton, Pennsylvania on this date at 7:00 pm with the Pledge of Allegiance.

**Board Members present were:**

Dan Martyak, Vice Chairman  
Erik Chuss, Secretary/Treasurer  
Tim Hughes, Supervisor  
Brian Frey, Supervisor

**Others Present:**

John V. Cornell, Township Manager  
Tim Weis, Building & Zoning Officer  
James Farley, Finance Director  
Lisa Pereira, Solicitor  
Sean Policelli, Township Engineer  
Chuck Gallagher, Fire Chief  
Stephen Kramer, Public Works Director  
Eva M. Hewitt, Recording Secretary

**Absent:**

John O'Neil, Chairman  
Barb Bartek, Human Resource Manager  
Greg Dorney, Police Chief  
Rachel Sulzbach, Parks & Recreation Director

**SUPERVISOR COMMENTS:**

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None

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING:**

Minutes of June 20, 2019 – regular meeting  
Mr. Dan Martyak made motion to accept and to approve the minutes June 20, 2019, second motion, vote all in favor.

**Vote called: 4-0**

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**PUBLIC COMMENTS**

1. Dave Kromer, 206 Garr Road – water problem – winter is the ice problem – front of his entrance – per Steve Kramer/Public Works Director, this is not Forks Township, it’s the Mt. Bethel area.
2. Sandra Peterson – neighbor problem with weeds and grass/meadow grass (over 10”) – homeowner advised 31” – problem also with groundhogs, snakes, and possums – Mr. Cornell and Mr. Weiss went out today 7/18/19 and investigated. Mr. Cornell will pursue to have taken care of with homeowner.
3. Peter Z. – Frost Hollow - soil maintenance issue – swale not being maintained.
4. Keith Wilson – wanted to say thank you to Steve and his crew in Public Works on resolving problem with rodent – Public Works put some gravel and then pavement.
5. 4206 Sullivan Trail – agenda for 8/15/19 meeting – spoke to Mr. O’Neil – hearing will take more than one time.

**INVITED GUESTS**

1. Planning Commission – none
2. Recreation Board - none
3. FBA Report – no meeting for July – next meeting in August

**Treasurer’s Report: Mr. Erik Chuss**

Secretary Treasurer Erik Chuss then presented the bills for July 2019.

	<b>Total Outstanding Debt....\$7,030,000.00</b>	
	<b><u>7/2/19</u></b>	<b><u>7/18/19</u></b>
General Fund .....	300,226.02	73,507.31
Real Estate Tax .....	163,036.95	1,073.83
Capital Improvement .....	10,150.00	
Recreational Capital .....	8,500.00	
State Liquid Fuels .....	543.60	1,269.96
Sewer Tap-In .....	18,250.00	
Escrow Fund .....		916.50
Utility Fund .....	311,178.93	79,327.51

Secretary Treasurer Erik Chuss made a motion to approve the 7/2/19 payments; seconded by John Cornell – all in favor

**Vote Called: 3-0**

Secretary Treasurer Erik Chuss made a motion to approve the 7/18/19 payments; seconded by Mr. Dan Martyak – all in favor

**Vote Called: 3-0**

**OLD BUSINESS**

1. **Bakerly Bakery Final Land Development Consideration** – Martin Smith, Engineer – 7/15/19 review from June 5 – (2) wavers shrub and fencing – Mr. Chuss motion, Mr. Frey second  
**4-0 Vote**

**2. CIT Resource Officer Agreement Consideration** - \$38,166.20 – renew every year – Police Chief Dorney is okay with agreement – (School District should pay for this not Township) – in regards to agreement, Mr. Martyak motion, second by Mr. Frey  
**4-0 Vote**

**3. Keystone Collections LST Agreement Consideration** – per Jim Farley, Finance Director, this outsource company to handle LST – this will save money – motion for additional collector and transition data 1.75% of \$350,000=\$6300 – Mr. Martyak motion, followed by Mr. Chuss then Mr. Frey  
**4-0 Vote**

### **DEPARTMENT REPORTS:**

Township Manager – John Cornell – ARLE still need – Recreation-generator needed – met with Public Works in regards to Zucksville Road maintenance.

Finance Director – Jim Farley - Report on drive.

Human Resources – Barb Bartek – absent.

Public Works – Steve Kramer – Report on drive.

Zoning Dept – Tim Weis – none.

Recreation – Rachel Sulzbach – absent.

Police Chief – Greg Dorney – absent.

Fire Chief – Chuck Gallagher – golf outing was very successful – sold out - \$8000.00

Engineer – Sean Policelli – Rita’s property, south entrance, right out only, Penndot will review.

Solicitor – Lisa Pereira – Cedar Wood – conditional use needs approval.

Meeting adjourned 8:10 pm

Minutes prepared by Eva M. Hewitt/Recording Secretary