

FORKS TOWNSHIP, NORTHAMPTON COUNTY, PENNSYLVANIA

BOARD OF SUPERVISORS REGULAR MEETING

MAY 16, 2019

MEETING GENERALITIES:

The Forks Township Board of Supervisors met in a Regular Meeting at the Municipal Building, 1606 Sullivan Trail, Easton, Pennsylvania on this date at 7:00 pm with the Pledge of Allegiance.

Board Members present were:

John O'Neil, Chairman
Erik Chuss, Secretary/Treasurer
Ed Moore, Supervisor
Dan Martyak, Vice Chairman
Brian Frey, Member

Others Present:

John V. Cornell, Township Manager
Tim Weis, Building & Zoning Officer
James Farley, Finance Director
Rachel Sulzbach, Parks & Recreation Director
Lisa Pereira, Solicitor
Sean Policelli, Township Engineer
Greg Dorney, Police Chief
Barb Bartek, Human Resource Manager
Eva M. Hewitt, Recording Secretary

Absent:

Steve Kramer, Public Works Director
Chuck Gallagher, Fire Chief

SUPERVISOR COMMENTS:

Chairman John O'Neil announced this evening was Supervisor, Ed Moore's last meeting with the Township. Mr. Moore has officially resigned. All accepted Mr. Moore's resignation. He and his wife are relocating to Easton, PA. John thanked him for his efforts over the past 6 years as well as his prior years with the Recreation Board. John O'Neil echoed John's comments, Barb, Don, Erik, and Brian all shared his thanks also.

Board vacancy, Supervisor – 30 days to appoint replacement – two weeks for interviews and advertisement – at workshop in June, appoint someone and they will be in position until January 1, 2020 – then the newly elected person will start January 1, 2020 and finish out Mr. Moore's term.

Mr. John O'Neil made motion accept and all members accepted.

Vote called: 3-0

APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS:

Minutes of April 4th

Mr. John O’Neil made motion to accept and to approve the April 4, 2019; second by Dan Martyak; vote all in favor.

Vote called: 3-0

Minutes of April 18th

Corrections to page 2 – invite guests – typo – should read reusable plastic bag

Mr. John O’Neil made motion to accept and to approve the April 18, 2019; second by Dan Martyak; vote all in favor.

Vote called: 3-0

At this point Chairman O’Neil asked for any public comments for non-agenda items, being none the meeting moved onto invited guests.

INVITED GUESTS

1. Planning Commission – alternate position – (4) candidates – forward letter of interest
2. High School Students – were present for their projects

Treasurer’s Report: Mr. Erik Chuss

Secretary Treasurer Erik Chuss then presented the bills for May 2019.

	<u>Total Outstanding Debt....\$7,030,000.00</u>	
	<u>5/2/19</u>	<u>5/16/19</u>
General Fund	190,949.07	187,017.68
Real Estate Tax		221,258.75
Capital Improvement	57,039.71	5,836.50
Recreational Capital		
State Liquid Fuels	10,123.48	8,673.43
Sewer Tap-In		
Escrow Fund		28,233.40
Utility Fund	187,946.14	99,940.08

Secretary Treasurer Erik Chuss made a motion to approve the 5/2/19 payments; seconded by Mr. O’Neil

Vote Called: 3-0

Secretary Treasurer Erik Chuss made a motion to approve the 5/16/19 payments; seconded by Mr. O’Neil

Vote Called: 3-0

OLD BUSINESS

1. **2019-05-16** – Resolution to modified comments – approved. By roll call vote; Mr. Chuss aye; Mr. Martyak aye; and Mr. Frey voted aye.

Vote 3-0

At this point Chairman O’Neil asked for any public comments for this issue – there were none.

2. **Liquor License Transfer** – public hearing – Mr. Matthew Jinks (applicant representative) was sworn in – 4-46183-Pennsylvania License Code; R-18346 into Forks 1600 & 1602 Sullivan Trail – potential top tier restaurant – 361 ordinance – motion approved – By roll call vote; Mr. Chuss aye; Mr. Martyak aye; and Mr. Frey voted aye.

Vote 3-0

At this point Chairman O’Neil asked for any public comments for this issue – there were none.

3. **Ordinance to Zoning – re-advertise** – motion to re-advertise-denied – By roll call vote: Mr. Chuss aye; Mr. Martyak aye; and Mr. Frey voted aye.

At this point Chairman O’Neil asked for any public comments for this issue – there were none.

4. **Cured amendment hearings** – will be continued.

DEPARTMENT REPORTS:

Township Manager – John Cornell – Report in packet. Announced Eva M. Hewitt as the new Recording Secretary and she is a Forks Township resident.

Finance Director – Jim Farley - Report on drive; audit being worked on; purchasing of surface pros being work on through Amazon.

Human Resources – Barb Bartek – Report on drive; nothing additional

Public Works – Steve Kramer – Report on drive; Absent

Zoning Dept – Tim Weis – Report on drive; received new printer and the cost was the same as the old one

Recreation – Rachel Sulzbach – Report on drive; the recording of the meetings are on the website and multiple drives

Police Chief – Greg Dorney – Report on drive; school resource officer to be added

Fire Chief – Chuck Gallagher – Report on drive; Absent

Engineer – Sean Policelli – budget numbers to be discussed at the next workshop meeting for Fridgehill replacement; bidding out or possibly Public Works to handle.

Solicitor – Lisa Pereira – nothing further to report

Meeting adjourned 7:55 pm

Minutes prepared by Eva M. Hewitt with benefit of recordation.