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**FORKS TOWNSHIP
BOARD OF SUPERVISORS
Northampton County, Pennsylvania**

**REGULAR MEETING
February 15, 2018**

MEETING GENERALITIES:

The Forks Township Board of Supervisors met in a Regular Meeting at the Municipal Building, 1606 Sullivan Trail, Easton, Pennsylvania on this date with the Pledge of Allegiance.

Board Members present were:

Erik Chuss, Vice Chairman
Ed Moore, Supervisor
Robert Egolf, Secretary /Treasurer
Dan Martyak, Supervisor

Others present were:

John V. Cornell, Township Manager
Barb Bartek, Human Resource Manager
Wendy Nicolosi, Solicitor
Sean Policelli, Township Engineer
Tim Weis, Building & Zoning Official

Absent Were:

Bill Carver, Asst. Fire Chief
Greg Dorney, Police Chief
Rachel Sulzbach, Recreation
Steve Kramer, Public Works
James Farley, Finance

APPROVAL OF MINUTES OF THE PREVIOUS BOARD MEETINGS:

➤ **December 21, 2017**

Supervisor Ed Moore, made a motion to approve the minutes as submitted; seconded by Bob Egolf

Vote Called: 4-0

➤ **January 2, 2018 re-organization** Supervisor Ed Moore, made a motion to approve the minutes second by Dan Martyak. **Vote Called: 4-0**

➤ **January 18, 2018**

Supervisor Bob Egolf, made a motion to approve the minutes as corrected; second by Ed Moore,

Vote called: 3-0-1 (Martyak)

Minutes of February 1st work session were tabled.

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Public Comments:

None

Supervisor Comments:

Supervisor Martyak asked for a moment of silence to reflect on the Parkland Fl. School shootings.

Supervisor Erik Chuss commented that an effort is being made to start a new Rotary International Club in the township. There will be a meeting Feb 28th at the Cottage, 8:00 am

Reports:

- **Planning Commission:** Building and Zoning Official, Tim Weis, stated the Planning Commission Projects currently under review and indicated the Feb. workshop is cancelled. PC chairman Dean Turner added that the PC was also reviewing previous deferrals of sidewalk and curbing and would make recommendation to the Board.
- **Recreation Board:** No report
- **Forks Business Association of Forks - (BCAF now known as FBA) Report:** Township Manager John Cornell reported upcoming events, Wednesday March 15 state of the City, Wednesday April 11 state of Forks Township.

Treasurer's Report:

Total Outstanding Debt.....\$ 7,335,000.00

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General Fund	\$ 173,842.80	[2-1-18]	132,927.18	[2-15-18]
Real Estate Tax	\$		3613.62	
Utility Fund.....	\$ 23,034.19		134,231.63	
Capita.....	\$		296,500.25	
State Liquid Fuels	\$ 43,850.46		6,585.04	
Escrow Fund	\$		37,656.37	

Supervisor Bob Egolf made a motion to approve the **-2-1-18** payments; seconded by Supervisor Ed Moore.

Vote Called: 4-0

Supervisor Bob Egolf made a motion to approve the **-2-15-18** payments; seconded by Supervisor Ed Moore.

Vote Called: 4-0

OLD BUSINESS

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1. Planning Commission appointment consideration:

Vice Chairman Chuss indicated there were three openings for the position ad opened the floor for nominations. Supervisor Martyak made a motion to appoint Paul Degiulio second by Supervisor Moore. Mr. Martyak also made a motion to advertise the vacant position created by Mr. Degiulio resigning from the zoning hearing board, pending his official resignation. second by Supervisor Moore

Vote Called: 4-0

2. Knollwood Land Dev. housing type discussion:

Solicitor Nicolosi explained that the developer was seeking a variance to the type of house required by the performance subdivision rules and was seeking input and support from the supervisors. She also explained some other options they may address. The developer presented an overview of the plan. Supervisor Moore indicated he was neither for nor against the proposal but would leave the decision to the zoning hearing board. Other colleagues concurred, with the exception of Supervisor Chuss who is opposed to the entire project. Solicitor Nicolosi explained to him that this discussion was not to approve the project only to discuss housing types.

3. Toboggan Trail II minor subdivision approval consideration:

Mr. Weis gave an overview on the history of the project. The owner of the project added some additional comments to the project. Dan Martyak questioned why there were no sidewalks, but they were not required at the time of the subdivision. One waiver for preliminary/final approval was requested. Detention pond will be the responsibility of the homeowner's association based on the review letter of 1-18-18 Motion by Ed Moore, second by Bob Egolf for conditional final approval.

Vote Called: 4-0

4. Forks Town Center minor subdivision approval consideration:

Mr. Weis explained that the subdivision included dividing the current PNC Bank property from the Giant Food Market. No additional improvements at this time. Based on the review letter dated 1-18-18

Supervisor Martyak, made a motion for conditional final approval seconded by Supervisor, Ed Moore.

Vote Called: 4-0

5. Storage Center Sullivan Trail final approval consideration:

Mr. Weis explained the project involved expanding the facility to construct two more storage units. One waiver request for prelim/final plan and a deferral for sidewalks and curbing were presented. Sean Policelli explained the reason for deferral rested with Pen-Dot.

Supervisor Moore, made a motion to grant the waiver, deferral and conditional final approval, second

By Supervisor Egolf.

Vote Called: 3-1 (Martyak)

6. CIT Tax Exoneration consideration:

Solicitor Nicolosi explained that the school was requesting tax relief on the student homes they are currently building. Mr. Egolf made a motion to grant the exemption, second by Mr. Martyak.

Vote Called: 4-0

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7. Bartolacci Zoning Challenge Hearing:

Vice Chairman Chuss turned the meeting over to Solicitor Nicolosi to start the hearing. Testimony was presented by the plaintiff in the form of a presentation type format with slide show and video limited to the proposed plan for the curative amendment. Questions are limited to the proposed plan. Hearing is documented by a court reporter and available through the hearing.

Manager's report was given by Mr. Cornell. Mrs. Bartek indicated her report was on the management drive. Mr. Weis indicated that he once again attended the bi-county hazard mitigation meeting in Allentown. He also reported that he purchased used flat files on E-Bay saving the township approximately \$1000.00 if purchased new.

Sean Policelli reported that grant money would be coming available for the street scape project and that work was continuing on the MS-4

John Cornell reporter for Rachel in her absence, about requests for BYOB events. Consensus of the board was a thumbs up to move forward. Bob Egolf was concerned about underage drinking.

Adjournment: There being nothing further to discuss the meeting was adjourned at **9:20PM**

Executive Session - Litigation

Minutes transcribed by Tim Weis