

Forks Township - Northampton County, Pennsylvania  
Board of Supervisors - Work Session  
February 7, 2019

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**MEETING GENERALITIES:**

The Forks Township Board of Supervisors met in a work session at the Municipal Building, 1606 Sullivan Trail, Easton, Pennsylvania. Meeting was called to order this date at 7pm with the Pledge of Allegiance.

**Board Members Present:**

Dan Martyak, Vice Chairman  
Erik Chuss, Supervisor  
Ed Moore, Supervisor

**Others Present:**

John V. Cornell, Township Manager  
Wendy Nicolosi, Solicitor  
Sean Policelli, Township Engineer  
Tim Weis, Zoning Office  
Rachel Sulzbach, Parks & Recreation Director  
James Farley, Finance Director  
Greg Dorney, Police Chief

**Absent**

John O'Neil, Chairman  
Chuck Gallagher, Fire Chief  
Barbara Bartek, Human Resource Manager  
Robert Egolf, Secretary/Treasurer  
Steve Kramer, Public Works Director

**Public Comments:**

Rita George, 1700 Uhler Road – Having issues with trucking company next to their property. Trucks drive on their lawn, stones from the trucking company's driveway are in their lawn and has extremely bright lights that lights up the George's backyard. In the past I would text or email the trucking company of an issue and they would be cooperative. However, recently they tell me to call the police. I would like to know if the township can help me with this situation.

Tim Weiss, Zoning Officer, will go out to the property and work with the George's to see what can be done with regards to an ordinance perspective. Suggested to also post No Trespassing signs.

**Supervisor Comments:** None

**DISCUSSION ITEMS**

**1. Glover Road and Padula Road traffic analysis/ordinance discussions**

Sean Policelli, Township Engineer – On the drive is copy of the report that was prepared to assure trucks won't use Glover & Padula Roads since the geometry and the construction of the roads cannot support truck traffic. To enforce it you need a study to back it, so this is that study which will allow us to pass an ordinance which can be enforced. As soon as the ordinance is passed the signs can be posted. I believe Wendy has a draft of the ordinance.

Wendy Nicolosi, Solicitor - I do have the ordinance prepared. It says we are amending a specific chapter of the vehicle code, prohibiting truck traffic on Glover Road between East Braden Boulevard and Padula Road, and on Padula Road and Richmond Road.

Mr. Moore made a motion to authorize advertising the ordinance of Forks Township changing Padula and Glover Roads to no trucks; seconded by Mr. Chuss. Mr. Moore aye; Mr. Chuss aye, Mr. Martyak aye

**Vote called 3-0**

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**2. LVPC Long Range Transportation Study – Forks Township discussion**

Sean Policelli, Township Engineer – This is on the drive. Mr. Cornell, Mr. Kramer, Mr. Weis and I were involved in putting together a bunch of projects for the township that were under the jurisdiction of the Lehigh Valley Planning Commission Lone Range Transportation plan, this is their 20-year plan. This is submitting projects that they would include on their plan, over the next 20 years as you seek grant funding for it, it's on their radar, under their plan of things to upgrade/prepare. Other projects can be added to their list. There are 27 or 29 projects on list, from Frutchey Hill to extending studies on multiple intersections throughout the township that could use upgrading.

Some discussion of what other projects might already be on the plan and projects that can be added to the plan. Mr. Policelli said they may not all make it on the list, but the plan will be updated every 5 year, hopefully capturing the projects that didn't make it the first time.

**3. MS4 Pollution Reduction Plan Design services discussion**

Sean Policelli, Township Engineer – Update of where we are with the MS4 Pollution Reduction Plan (PRP). Permit cycle runs on a 5-year cycle. I gave you a concept plan for the Ramblewood Basin. Any impaired water, which we have one, it's the swale that runs down through Ramblewood, that is basically the head waters of it, is impaired. Which needs a PRP approval reduction plan. Over a 5-year permit cycle, you are required to make a 10% reduction in pollutants to it. To keep on that timeline, we're looking at design and permits this year 2019 with construction over the next 2 years.

The Ramblewood basin is the open field area behind Ramblewood and Arrowwood Drive. This would be a retro fit to that basin. Doing amended soil, rain gardens, floor base, vegetated swales, things of that nature. It needs to be done and we are also looking into grant funding. Estimated cost is approximately \$42,000 for design and \$150,000 for construction. We'll know better how much it will cost after the design and permit process is completed. This is an unfunded mandate.

Further discussions continued on the distance from the basin to the Delaware River, how and why this particular area was identified and the date when the permit cycle is up.

**4. DEP 902 Recycling Grant Agreement and Project Administrator designee**

John V. Cornell, Township Manager – We applied to get \$360,000 and we got approved for \$324,617.00. We have an agreement with signature, they also want somebody, in addition to the Board's signatures, to be our representative. I prepared Resolution 2019-02-7 that we give Cindy Oatis the authority to sign or meet with the DEP, whatever is appropriate.

Cindy Oatis was appointed years ago as a contractor to be our Recycling Coordinator/Designee.

We can pass the resolution tonight or hold off. The sooner we get the signed contractor agreement back to the DEP the sooner we get our check.

Mr. Martyak – we are looking for a motion to appoint Cindy Oatis as our designee to work with the DEP on the Recycling Grant.

Mr. Chuss so moved; seconded by Mr. Moore. Mr. Moore aye; Mr. Chuss aye; Mr. Martyak aye

**Vote called 3-0**

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**5. Prohibition of brake retarders discussion**

Wendy Nicolosi, Solicitor – There is a process that requires a study and submit it to PennDot. We need to know, what the areas and concerning locations are.

Police Chief, Greg Dorney experience is that sometimes the Magistrate is reluctant to enforce the citation for the jake brakes because they see it as a safety issue. Wendy suggested before we spend any time and effort on this issue, Mr. Dorney present this to the Magistrate and see what her feelings are on this matter. Don't want to go through all of this if the Magistrate won't enforce it.

**Locations are -**

Uhler Road going west from Kesslerville Road through to Bushkill Drive **and** Sullivan Road traveling north past the airport crossing over Uhler Road down across the railroad tracks.

**6. Department Heads round table**

John V. Cornell, Township Manager – 1) We have an interested resident for the Park Board, who will be at our next meeting. 2) Request Executive Session for Litigation and Real Estate matter.

Wendy Nicolosi, Solicitor – Heads up, I'm going to put this on the next agenda. We talked about selling Stockertown some of our allocated capacity as well as allowing them to connect into about 700 feet of our piping with a connection fee. We do have an agreement and we need to pass an ordinance adopting that because it is an inter-governmental agreement. The ordinance is on the drive, and we'll put it on the next meeting for authorization.

Sean Policelli, Township Engineer – No update on Frutchey Hill. We should know this week if we are out of their que and ready to go forward. Hoping to have more information next week.

Tim Weis, Building & Zoning Office – 1) I attended my 1<sup>st</sup> Sewer Authority meeting, which was a reorganization meeting. 2) Our new Landlord Registration - we received approximately 25% of the 280 identified. This does not include apartment complexes. Registrations are due April 1<sup>st</sup> with a \$25.00 registration fee. No problems.

Stephen Kramer, Public Works – Absent

Barb Bartek - Absent

Rachel Sulzbach, Recreation – Nothing to report

James Farley, Finance Director – December's budget to actuals are on the drive.

Greg Dorney, Police Chief– 1) We're upgrading our service system to accommodate new audio and video units in our cars. It's schedule for Monday, February 11<sup>th</sup> for installation. 2) Our grant paperwork to the PCCD was submitted for our Body Cam grant.

Chuck Gallagher, Fire Chief – Absent

**Work Session adjourned at 8:18 pm**

Minutes scripted by L Nicasanti