

FORKS TOWNSHIP, NORTHAMPTON COUNTY, PENNSYLVANIA

BOARD OF SUPERVISORS WORKSHOP MEETING

JUNE 6, 2019

MEETING GENERALITIES:

The Forks Township Board of Supervisors met in a Workshop Meeting at the Municipal Building, 1606 Sullivan Trail, Easton, Pennsylvania on this date at 7:00 pm with the Pledge of Allegiance.

Board Members present were:

John O'Neil, Chairman
Dan Martyak, Vice Chairman
Erik Chuss, Secretary/Treasurer
Vacant, Supervisor
Brian Frey, Member

Others Present:

Tim Weis, Building & Zoning Officer
James Farley, Finance Director
Rachel Sulzbach, Parks & Recreation Director
Lisa Pereira, Solicitor
Sean Policelli, Township Engineer
Greg Dorney, Police Chief
Steve Kramer, Public Works Director
Chuck Gallagher, Fire Chief
Barb Bartek, Human Resource Manager
Eva M. Hewitt, Recording Secretary

Absent:

John V. Cornell, Township Manager

SUPERVISOR COMMENTS:

Dan Martyak raised an issue with grass cutting and cars parking on front lawns – discussion turned down.

Erik Chuss indicated festival was a good turn out; Arts Showw on (3) Sundays between 2-4 pm; Saturday airport flights will be free for ages 8-17; Haylo on Wednesday at St. Lukes, if interested email either Lauren Spence or Chamber Business Site.

PUBLIC COMMENTS:

At this point Chairman O'Neil asked for any public comments for non-agenda items, being none the meeting moved onto discussion items.

DISCUSSION ITEMS:

1. **Board of Supervisors vacancy appointment discussion** – advertisement – no new applicants – two applicants previously interviewed – Tim Hughes was appointed and will be sworn in on June 20, 2019 and will be in this position until December 31, 2019. The newly elected person will start January 1, 2020 and finish out Mr. Moore's term. Mr. John O'Neil made motion to accept and all members accepted.

Vote called: 3-0

2. **CIT Resource Officer discussion** – 2019-2020 School Year – Veteran Officer into school for 9 months; hire new officer; (3) year agreement with 90 day cancellation; bill the actual amount to CIT – negotiate
3. **MS-4 Design & Construction authorization discussion** – per Sean Policelli, need to decide what permits are needed – chpt.105 permits – need cost to file documents – start construction in 2020 and go through 2021 – 6-30-23 must be in ground – monies available in utility fund – actual work a couple \$100,000 to be amortized over 3 years – there is no federal money – need to inspect area and advise – review again next quarter
4. **Frutchy Hill Road repair discussion** – Sean Policelli and Steve Kramer, analysis bidding vs in-house; \$450,000 outside and \$350,000 in-house both numbers are preliminary, Jim Farley to advise on what account to pull from; this year August – September and next year August-September; road has been closed for over 2 years which is causing issues for Public Works and Fire Department
5. **Use E-8 Restaurant with drive through Conditional Use discussion** – per Tim Weis, Aqua Pools have been sold – Rita's is closed - Starbucks will have drive-thru – developer is Paul Newman – timeframe is unknown at this time – no plans submitted as of yet – concern is on the impact of the traffic, need further information on location of egress – discuss further at next meeting on June 20, 2019 at 7:00 pm.
6. **Fireworks discussion** – should not be done within 150 feet of occupied structure/property; put update on facebook and in newsletter and website to educate everyone in the township; Lisa Pereira to draw up ordinance which will need to be displayed for a minimum of 7 days and a maximum of 30 days; need to obtain license; put a time limit of 10:00 pm? – only allowed on certain days?
7. **ARLE Grand award discussion** – auto red light; grant submitted; not matching funds required; needed for all corners
8. **Department Head Roundtable Reports** –
 - a. **Greg Dorney, Police Chief** – agenda only
 - b. **Barb Bartek, Human Resources** – none
 - c. **Rachel Sulzbach, Parks & Recreation Director** - none
 - d. **Chuck Gallagher, Fire Chief** – need update from John Cornell
 - e. **Lisa Pereira, Solicitor** – execution of resolution – need correct sign off
 - f. **Jim Farley** – bank forms needed by all; surface pros was ordered and are in

- g. Steve Kramer, Public Works** – would like to say thank you to Greg Dorney & Chuck Gallagher and their departments on the flood issues on Thursday 5/30/19
- h. Tim Weis, Building & Zoning Officer** – none
- i. Sean Policelli, Township Engineer** – none

Next Board of Supervisors Meeting on July 4, 2019 has been cancelled due to holiday.
Rescheduled meeting for July 18, 2019 at 7:00 pm.

Meeting adjourned 8:45 pm

Minutes prepared by Eva M. Hewitt with benefit of recordation.