

**FORKS TOWNSHIP, NORTHAMPTON COUNTY
BOARD OF SUPERVISORS**

1-4-2021

**Work Session Minutes
January 4, 2021 -**

A work session of the Forks Township Board of Supervisors was held on Monday, January 4, 2021 at the Forks Township Municipal Building, Easton, PA, and was also held virtually through ZOOM. Chairman O'Neil opened the meeting at 7:20 p.m. followed by the Pledge of Allegiance.

Board Members:

John O'Neil, Chairman
Dan Martyak, Vice Chairman
Tim Hughes, Secretary/Treasurer
Kelly Keegan, Member
Ty Corallo, Member

IN ATTENDANCE:

Donna M. Asure, Township Manager
Lisa Pereira, Twp. Solicitor
Steve Kramer, Public Works Director
Rachel Sulzbach, Parks & Recreation Director
Tim Weis, Building & Zoning Officer

Public Comment: none

Supervisors Comments:

- Supervisor John O'Neil wished everyone a Happy and Healthy New Year. He stated 2020 was an adventure but now we continued to move forward, we cut costs and everyone's efforts were very much appreciated by the board.
- Supervisor Martyak stated that he read that Forks Township received a grant for the work to be done on the Ramblewood Basin. He would like a discussion at the next meeting on the cost estimate and moving forward, getting the work done within the grant amount.

Announcements – none

Presentations

The board was presented with information and discussed a request from Tax Collector Anne Bennett-Morse for an increase in the tax certifications from \$20.00 to \$25.00. Mrs. Morse explained her process once a tax certification request is received. K. Keegan thanked Mrs. Morse for the discussion and stated she now understands better the process. T. Corallo asked that the board be provided with all compensation received by the tax collector. The board asked that this subject be placed back on the agenda for January 21, 2021.

Action Items –

Lafayette Hills Indemnification Agreement –

The Board was provided with information concerning the request for this indemnification agreement. T. Corallo made a motion, seconded by K. Keegan to approve the indemnification agreement for the Lafayette Hills development project contingent upon receipt of escrow money and an insurance

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certificate. Roll Call Vote: T. Corolla, yes; D. Martyak, yes; J. O'Neil, yes; T. Hughes, yes; K. Keegan, yes. Motion carried.

DISCUSSION ITEMS

Request for Street Light at Iron Land and Winchester –

The board received a letter from a resident who would like an additional street light placed at this intersection out side of his home. It was discussed that this is not yet our road, there is no power to this intersection, there is a streetlight across the street and to add another would violate our ordinance as streetlights are not to be any closer than 750 feet apart. S. Kramer stated that he would look into retrofitting the light across the street with LED lights as they are doing throughout the township and this should make this area brighter.

DEPARTMENT HEADS ROUND TABLE

Township Manager- The request for an extension of the CIPP grant has been granted by the county.

Police- They are sending quite a few staff to training.

Parks & Recreation- The center opened back up today, the rentals for the gyms are increasing.

Public Works- S. Kramer reported that he is slightly behind on his annual evaluations but will be catching up soon.

Solicitor- L. Pereira discussed the criteria of the professional needed to complete the traffic impact study advisory committee. The township will look to promote volunteer possibilities.

The Dietzler property re-zoning request will be discussed at the February 23, 2021 joint work session between the supervisors and the planning commission.

Engineer – no report

Fire- no report

Public Comment –

D. Martyak asked about the bandwidth within the township building and meeting room. He would like a report stating what we currently have, what we pay for and what we need with a cost.

K. Keegan would like to discuss the salary increase for the Supervisors as it allows for in the Second class township code.

Adjournment -

Upon a motion by T. Hughes, seconded by K. Keegan, the meeting adjourned into executive session at 8:42pm. The board would not be returning. All in favor. Motion carried.