

**FORKS TOWNSHIP, NORTHAMPTON COUNTY, PENNSYLVANIA**

**BOARD OF SUPERVISORS WORKSHOP MEETING**

**AUGUST 1, 2019**

**MEETING GENERALITIES:**

The Forks Township Board of Supervisors met in a Workshop Meeting at the Municipal Building, 1606 Sullivan Trail, Easton, Pennsylvania on this date at 7:00 pm with the Pledge of Allegiance.

**Board Members present were:**

John O'Neil, Chairman  
Dan Martyak, Vice Chairman  
Erik Chuss, Secretary/Treasurer  
Tim Hughes, Supervisor

**Others Present:**

John V. Cornell, Township Manager  
Tim Weis, Building & Zoning Officer  
James Farley, Finance Director  
Lisa Pereira, Solicitor  
Sean Policelli, Township Engineer  
Chuck Gallagher, Fire Chief  
Eva M. Hewitt, Recording Secretary

**Absent:**

Barb Bartek, Human Resource Manager  
Steve Kramer, Public Works Director  
Greg Dorney, Police Chief  
Rachel Sulzbach, Parks & Recreation Director  
Brian Frey, Supervisor

**SUPERVISOR COMMENTS:**

None

**PUBLIC COMMENTS:**

None

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**DISCUSSION ITEMS:**

1. **Feral Cat Expenditures Discussion** – Easton Animal Hospital used – neuter and adopted – Natalie & NNN (no non-sense) – current budget \$3000 with a possible increase (per Board discuss at next meeting) – Township pays \$35.00/cat – there is no ordinance for the number of cats in a household (only dogs) – possible switch over to a voucher system with NNN – advertisement, contact county; put on website; put in newsletter; possible homeowners responsibility?
2. **Financial Forecast Discussion** – budget is better since downsizing took place (especially with office supplies) – carry over \$800-\$900 – projection \$490,000 – 2020 \$924,000 – police contract is up in 2020 – revenues are very conservative (1 – 2%) – 0% tax increases – mortgage on municipal building in paid off in 2027.
3. **Ladder Truck Replacement Discussion** – 15 to 20 years for loan – 3 year warrantee - \$12,000/year – current fire truck resale value is \$35,000 – new truck is 6” shorter than current truck – color of new truck is yellow and black – Oshkosh is the parent company – fire company could help on the payment of the new truck but it would wipe their account out – Fire Chief/Chuck Gallagher will advise on the discount if paid in full on the front side – Brian Frey advised to hold off on voting.
4. **Frutchey Hill Road Repair Discussion** – need approval to go out to bid for culvert – Per Sean, Steve working on in house proposal for Board – will have project ready for 2020 – **motion to go out to bid, first by Dan, second by Tim, all in favor**
5. **Town Center Study Overview Presentation and Discussion** – project funding grants – study & goals, Sullivan Trail from Meco to Old Mill Road – roughly 15,000 cars/day on Sullivan Trail, need to update – trying to obtain funding
6. **Department Head Roundtable Reports** –
  - a. **Chuck Gallagher, Fire Chief** – tax relief
  - b. **Lisa Pereira, Solicitor** – nothing new to report
  - c. **Jim Farley** – sent master file to Keystone Collection for them to send out billing
  - d. **Tim Weis, Building & Zoning Officer** – flood in office
  - e. **Sean Policelli, Township Engineer** – MS4N-need (3) days of no rain to look at system
  - f. **John Cornell, Township Manager** – historical ext. plan from County and Lehigh Valley – tax relief to fire department
  - g. **Tim Hughes, Supervisor** – nothing new to report
  - h. **John O’Neil, Chairman** – nothing new to report
  - i. **Dan Martyak, Vice Chairman** – nothing new to report
  - j. **Erik Chuss, Secretary/Treasurer** – nothing new to report

Next Board of Supervisors Meeting on August 15, 2019 at 7:00 pm.

Meeting adjourned 9:30 pm

Minutes prepared by Eva M. Hewitt/Recording Secretary